EXCEL
FACULTY SITE VISIT REPORT FORM

Faculty Liaison ______________________________________ Date of visit ________
EXCEL Teacher______________________________________________
High School ___________________________________________________
EXCEL course observed (MBU number/title)__________________________

Purpose of visit: Classroom observation □
Conference with teacher □

NOTE: Sections of this form appear on front and back. Please do the following: (1) complete all sections and write comments supporting your evaluation and (2) collect samples of assessments and student work to supply a full picture of the quality of the course offering.

Faculty Evaluation:
Syllabus, objectives, course content and text(s) are comparable to those of the equivalent on-campus course.
Yes □ No □
Comments:

Methods of assessment, testing procedures and evaluation (sample tests, essays, rubrics, and projects, etc.) show evidence of learning comparable to the course taught on campus.
Yes □ No □
Comments:
Students are held to the same grading standards as those expected of students in on-campus sections.
Yes □ No □
Comments:

The dual credit teacher creates meaningful learning experiences, engages students in problem solving activities, and promotes critical thinking.
Yes □ No □
Comments:

What suggestions, if any, would you offer to improve this EXCEL class?

What feedback did you receive from students in the class?

Questions or requests that need follow-up by EXCEL:

Materials collected from the teacher:

Updated syllabus ____ Sample tests____ Sample assignments/materials____ Sample student work____
Sample rubrics ______

Materials left with teacher at time of visit:

Sample syllabus _____ Sample assessments _____ Other samples ______
Copy of completed form ____ (Please provide the high school teacher with a copy of the completed site visit form.)

Signature of MBU Faculty Liaison ________________________________ Date_______