



**National Alliance of Concurrent Enrollment Partnerships  
Annual Business Meeting  
Monday, October 17, 2016 – 11:30AM Eastern Daylight Time  
Louisville Marriott Downtown, Kentucky Ballroom F  
Louisville, Kentucky**

**Minutes**

1 President Kent Scheffel called the meeting to order at 11:30 am (EST).

2

3 **Roll call**

4 Treasurer, Nate Southerland reviewed the sign-in list and confirmed that 36 of 98 voting  
5 institutions (37%) were represented in the meeting. He confirmed the presence of a Quorum  
6 necessary for conducting business, as established in the bylaws (20%). Voting Representatives  
7 present were recorded as follows:

8

|    |                  |   |
|----|------------------|---|
| 9  | Kristine Penix   | Arkansas State University – Beebe               |
| 10 | Connie Poteet    | National Park College                           |
| 11 | Diana Johnson    | Northwest Arkansas Community College            |
| 12 | Darin Moeller    | Western Iowa Tech Community College             |
| 13 | Dennis Waller    | Northwest Nazarene University                   |
| 14 | Kent Scheffel    | Lewis and Clark Community College               |
| 15 | James Hendrix    | Ball State University                           |
| 16 | Becky Carter     | Indiana University                              |
| 17 | Jan Erickson     | University of Minnesota- Twin Cities            |
| 18 | Katie Bucci      | SUNY Broome Community College                   |
| 19 | Memo Caldera     | Utah Valley University                          |
| 20 | Beth Rhodes      | Weber State University                          |
| 21 | Karen Landry     | Everett Community College                       |
| 22 | Tim Stetter      | University of Washington – Seattle              |
| 23 | Peggy O’Connell  | Central Methodist University                    |
| 24 | Terri Colananni  | College of the Ouachitas                        |
| 25 | Kimberly Perkins | Corning Community College                       |
| 26 | Deborah Schmitt  | Erie Community College                          |
| 27 | Maggie Hunter    | Indiana University-Purdue University Fort Wayne |
| 28 | Lisa Armbruster  | Jefferson College                               |
| 29 | Ginny Krumme     | Johnson County Community College                |
| 30 | Rakhshi Hamid    | Laramie County Community College                |

|    |                   |  |
|----|-------------------|--|
| 31 | Mary Ellen Fuquay | Missouri Baptist University                      |
| 32 | Patrick Cannon    | Purdue University Northwest-North Central Campus |
| 33 | Bretton Delaria   | Saint Louis University                           |
| 34 | Heather Anderson  | Salt Lake Community College                      |
| 35 | Christina Parish  | Syracuse University                              |
| 36 | Victoria Zeppelin | Tompkins Cortland Community College              |
| 37 | Brian Boecherer   | University of Connecticut                        |
| 38 | Judy Wahrman      | University of Findlay                            |
| 39 | Kathleen Burns    | University of Missouri – St Louis                |
| 40 | Jaclyn Dumond     | University of Southern Indiana                   |
| 41 | Heather Moffatt   | Vincennes University                             |
| 42 | Lisa Stephenson   | West Kentucky Community & Technical College      |

43  
44 Non-voting Attendees

|    |                 |   |
|----|-----------------|---|
| 45 | Reba Vest       | Utah Valley University                      |
| 46 | Pam LeMay       | Edmonds Community College                   |
| 47 | Melissa Biegert | Austin Community College                    |
| 48 | Yvette McLemore | Lewis & Clark Community College             |
| 49 | Sandy Gonzalez  | Minneapolis Community and Technical College |
| 50 | Andrew Lofters  | Texas Higher Education Coordinating Board   |
| 51 | Dewayne Neeley  | Western Kentucky University                 |
| 52 | Connie Chester  | York High School (Illinois)                 |

53  
54 President Kent Scheffel introduced Board Members to the attendees.

55  
56 **Approval of Minutes**

57 Minutes from the previous Business Meeting were distributed. Brett Delaria moved to  
58 accept the minutes. Seconded by Beth Rhodes. Motion Passed.

59  
60 **Committee Reports**

61 Written reports from Committees were distributed. Summaries follow:

62  
63 Membership and State Chapters

64 Membership continues to grow at a fast pace, with 60 new members in 2016 to date. The  
65 membership rolls currently include 393 colleges and universities, 50 high schools and school  
66 districts, 25 state agencies or higher education system offices and 9 partner organizations.  
67 NACEP is working with members in over 20 states to organize state or regional meetings of  
68 concurrent enrollment professionals. Six additional state chapters were approved this year in  
69 Minnesota, Illinois, Utah, Missouri, Arkansas and Kansas.

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### 71 Research Committee

72 In 2016, the Research Committee hosted a NACEP Webinar on Exploring Student Access and  
73 Equity of Outcomes in Illinois and Utah. Preliminary positive findings were separately reported  
74 by Dr. Jason Taylor at the University of Utah in his study using student-level data from Arkansas.  
75 Dr. Taylor was able to disaggregate the impacts to look specifically at the NACEP defined model  
76 of concurrent enrollment. The committee continues to explore ways to encourage research  
77 and publications of interest to NACEP.

### 78 79 Secondary School Partners Committee

80 The committee continues to encourage secondary partners to be active in NACEP. The growth  
81 of state chapters has increased opportunities for participation. The committee awarded five  
82 national conference scholarships for secondary school conference attendees.

### 83 84 Communications Committee

85 During the past year the Communications Committee crafted guidelines for blogposts and  
86 developed a more systematic approach to soliciting, reviewing and publishing those posts on  
87 the NACE website. In addition, the committee established guidelines for writing issue briefs  
88 and developed a pipeline to ensure regular issue brief publications. The committee host the  
89 annual marketing poster competition, presented webinars and worked with NACEP  
90 ambassadors to make presentations at national, state and regional conferences.

### 91 92 Governmental Relations Committee

93 NACEP actively worked with Congressional offices to get dual and concurrent enrollment  
94 recognized throughout the Every Student succeeds Act (ESSA). NACEP is joining Knowledge  
95 Works Foundation, Jobs for the Future and Bard College in a College in the High School Alliance  
96 to collectively engage in federal policy discussions. Fifty concurrent enrollment professional  
97 attended the NACEP Washington Policy Seminar in Washington DC.

### 98 99 State Policy Leadership Committee

100 This committee hosted four events this year: two virtual and two face to face. In May the  
101 committee organized a webinar on State Funding Models for Dual and Concurrent Enrollment  
102 and in June a webinar on State Authorization of Out of State Provides. A pre-conference State  
103 Policy Workshop was conducted in October 2015. Committee members attended the  
104 Washington Policy Seminar in March 2016.

### 105 106 **Treasurer's Report**

107 Treasurer Nate Southerland distributed a written report and highlighted the following:

|     |                                       |           |
|-----|---------------------------------------|-----------|
| 108 | Current Assets as of January 1, 2016: | \$176,146 |
| 109 | Revenue through September 30, 2016:   | \$560,582 |
| 110 | Expenses through September 30, 2016:  | \$288,587 |
| 111 | Assets as of September 30, 2016:      | \$448,141 |

112

113 The accounting firm of Mig Murphy Sstrom PC LLC completed a limited financial review of the  
114 organization's 2015 financial records, filed federal tax forms, and advises the organization on  
115 appropriate financial policies.

116

117 Nate also announced the following results of recent Board elections:

118       President-elect: Patrick Cannon of Purdue University Northwest

119       Secretary: Diana Johnson of Northwest Arkansas Community College

120       Four-year Public Institutional Representative: Mike Beam of Indiana University

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122 Motion to accept Treasurer's Report was made by Peggy O'Connell. Seconded by Heather  
123 Moffat. Motion passed.

124

### 125 **President's Report**

126 President Kent Scheffel presented the following report.

127

128 He announced recent appointments to the Board of Directors:

- 129       • Rakhshi Hamid from Laramie County Community College has been appointed to the  
130       two-year institutional representative position replacing Lorelee Stevens
- 131       • Memo Caldera from Utah Valley University has been appointed to the Member-at-Large  
132       position replacing Patrick Cannon
- 133       • Victoria Zeppelin has been appointed Chair of the Accreditation Commission replacing  
134       Jaclyn Dumond
- 135       • Nate Southerland has been appointed Treasurer

136

137 He also introduced new staff hired by the organization since last year:

- 138       • Jennie Patteson – Director of Accreditation and Member Services
- 139       • Jamie Nunnelly – Director of Communications

140

141 He highlighted the following organizational accomplishments over the past year:

- 142       • Seven state chapters were approved as NACEP affiliates
- 143       • Concurrent enrollment has been included in the new ESSA federal legislation
- 144       • A successful Washington Policy Seminar was held in March
- 145       • NACEP staff and Ambassadors presented at national conferences, including:
  - 146           ○ AVID
  - 147           ○ Education Commission of the States
  - 148           ○ Higher Learning Commission
  - 149           ○ National Academic Advising Association
  - 150           ○ National Association for College Admissions Counseling
  - 151           ○ National Institute for Staff and Organizational Development
  - 152           ○ National Council of Teachers of English
  - 153           ○ Southern Association of Colleges and Schools
  - 154           ○ Council of North Central Two Year Colleges

- 155 • NACEP Board and staff members testified before legislative committees in Oklahoma  
156 and Ohio
- 157 • NACEP formed a consortium with Jobs for the Future, Bard College and the Knowledge  
158 Works Foundation to share resources and coordinate efforts on federal policy issues
- 159 • The Accreditation Commission is in the process of reviewing the NACEP standards which  
160 were last revised in 2009
- 161 • The Board adopted a new strategic plan

162

### 163 **Accreditation Commission Report**

164 Commission Chair Victoria Zeppelin provided the following report. In 2016, Accreditation was  
165 awarded to 15 concurrent enrollment partnerships, including 8 reaccreditations. Two  
166 reaccreditations applicants were granted one-year extensions of their existing accreditation  
167 terms with monitoring site visits by the Accreditation Commission. Concurrent enrollment  
168 programs in 26 colleges and universities submitted accreditation applications in the 2016-17  
169 cycle.

170

171 The Commission is in the process of reviewing the standards. There will be a listening session  
172 to get member feedback on Tuesday afternoon. The plan is to share the draft of new standards  
173 with the membership in February 2017 for feedback. The feedback will be used to revise the  
174 standards. A vote on the new standards will be held in late spring. Training will be available in  
175 2017-18 with the new standards going into effect for the 2018-19 school year and as the basis  
176 for review of initial and reaccreditation applications submitted starting summer 2019.

177

178 **Old Business – None**

179

### 180 **New Business**

181

#### 182 Strategic Plan

183 Kent Scheffel reviewed the process used for developing the Strategic plan that was announced  
184 at the plenary session. A handout with the new vision, mission and strategic goals was  
185 provided the attendees. Groups will be tasked with working on Action Plans for each goal. He  
186 invited anyone interested in working on a specific goal to contact Executive Director Adam  
187 Lowe.

188

189 Questions and discussion with attendees covered the following topics.

- 190 • Timeline and process for the workgroups developing implementation plans.
- 191 • The benefits and concerns for expanding the scope of NACEP, as described in goal 5. A  
192 process will be initiated to study whether to expand the scope of NACEP-accreditation  
193 to other dual enrollment models or whether to address quality concerns in those  
194 models solely through professional development, best practices, or other mechanisms.
- 195 • The importance of engaging in consultations with regional accrediting bodies.

- 196       • Ways to increase leadership opportunities for representatives of all membership classes,  
197       as described in Goal #1.

198

199 **Good and Welfare**

200 Incoming President Tim Stetter thanked Kent Scheffel for his service as NACEP president.

201

202 In response to a question from Beth Rhoades, Adam Lowe confirmed that the “Day on the Hill”  
203 planned in conjunction with next year’s conference will replace the Washington Policy Seminar  
204 that is typically held in the spring.

205

206 Adjourned at 12:15 pm (EST)

DRAFT