



NACEP

The National Alliance of
Concurrent Enrollment
Partnerships

**LEADERSHIP
ACADEMY
2021/2022**



WELCOME

2021/2022 NACEP LEADERSHIP ACADEMY



Letter from the Board President

It is my pleasure to welcome you to NACEP's 2021-2022 Leadership Academy. This is a unique program designed to educate emerging leaders in the dual and concurrent enrollment field. The Academy will help you grow as a professional and expand your knowledge in the operations of the organization, the services we offer and the opportunities we provide our membership. As academy participants, you will work with colleagues from across the United States exploring the opportunities and barriers to advancing dual and concurrent enrollment for all students. NACEP's network of content experts, Board of Directors, Commissioners, staff and volunteers are all here to help you grow in your leadership career.

Again, WELCOME!

Kayla L. Westra

Kayla L Westra
President
NACEP Board of Directors

*"Leadership and learning are
indispensable to each other."*

-John F. Kennedy



Letter from the Executive Director

Whether you're new to a leadership position or a proven veteran in education, becoming an inspiring leader is an ongoing process. As Executive Director of NACEP, I would like to personally welcome each of you to the 2021-2022 NACEP Leadership Academy. It is our goal to help expand your knowledge about what it takes to be a leader and help maximize your full potential in this truly unique field of education. We are excited that you have chosen to commit to this important professional journey and we are here to provide support and guidance along the way.

You will spend the next year growing your expertise in understanding NACEP's role in national and state policy, program development, research and practitioner support. We invite diverse ideas that can make measurable impacts on equitable access and participation in education. Program graduates join a network of leaders who are at the forefront of advancing dual enrollment.

We look forward to you joining the pipeline of advancing and inspiring NACEP leaders!

Amy S. Williams

Amy S. Williams
Executive Director
NACEP

*"I alone cannot change the world, but I can
cast a stone across the water to create many
ripples."—Mother Teresa*

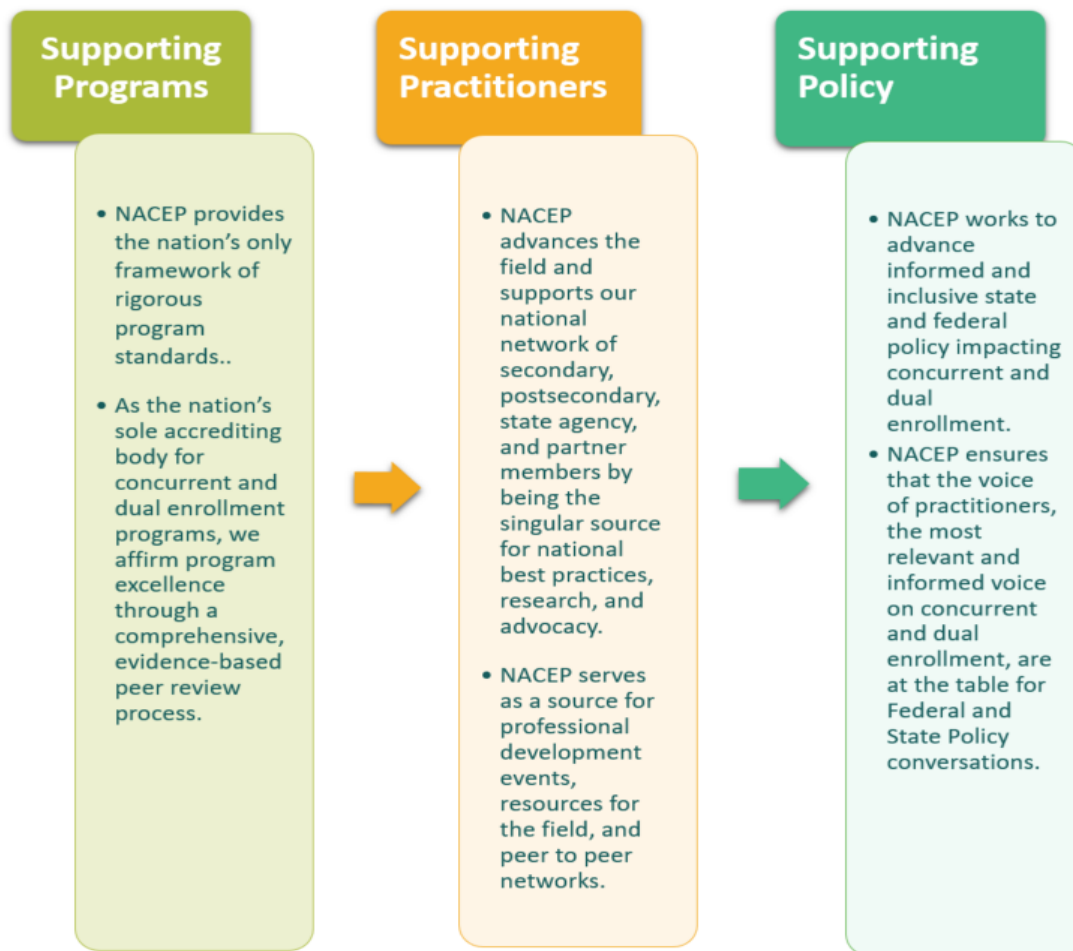


ABOUT NACEP

The National Alliance of Concurrent Enrollment Partnerships (NACEP) is a member-supported, member-serving organization. NACEP is the only national organization **supports programs, practitioners, and policies** to advance concurrent and dual enrollment programs.

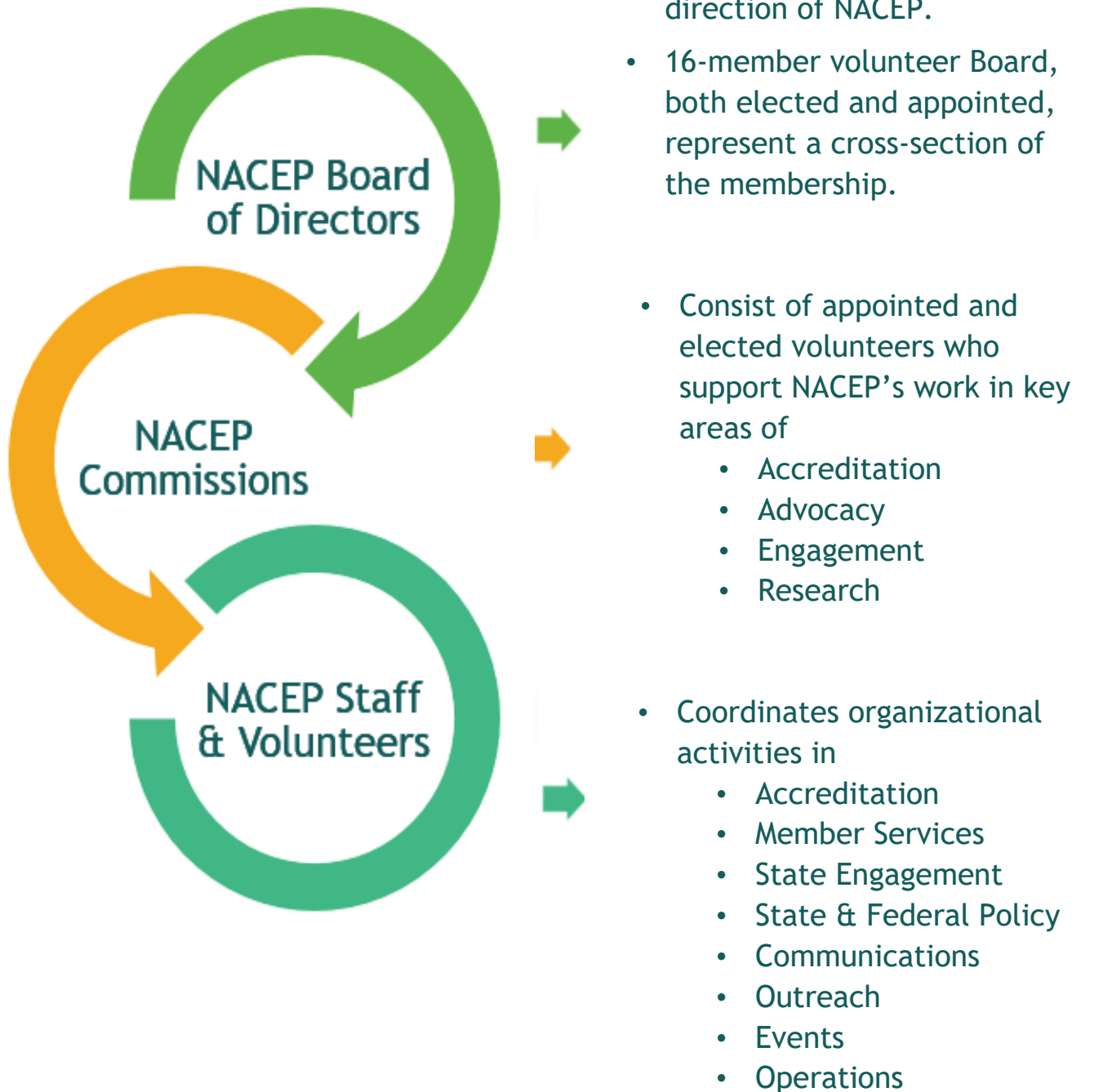
NACEP supports our national network of secondary, postsecondary, state agency, and partner members by being the singular source for national best practices, research, and advocacy. We share and advance knowledge through national, regional, and state-level convening, federal policy seminars, topical webinars, published resources, innovative research, and specialized technical assistance.

Our annual national and regional conferences are the premier destinations for college officials, high school leaders, policymakers, and researchers interested in creating an effective academic bridge between high school and college.





The NACEP Board of Directors, Commissions, staff and volunteers work to advance quality college courses for high school students.





NACEP LEADERSHIP ACADEMY TEAM



Angela Hobby, Outgoing Engagement Commissioner Chair & Board Member, angela.hobby@colquitt.k12.ga.us



Adam Whalen, Incoming Engagement Commissioner Chair & Board Member, adam.whalen@wesd.org

The Engagement Commission and NACEP Staff

THE NACEP STAFF



Amy Williams, Executive Director, awilliams@nacep.org

Miranda Rodrigues, Director of Communications, mrodriguez@nacep.org

Eric Hoover, Events & Operations Manager, ehoover@nacep.org

Freda Richmond, Director of Accreditation, frichmond@nacep.org

Dianne Lassai Barker, Director of State Engagement, dbarker@nacep.org

Jameka Eubanks, HR & Finance Manager, jeubanks@nacep.org

National Alliance of Concurrent Enrollment Partnerships

VISION 2025



■ Vision

All secondary students will have equitable access to quality college courses which support their postsecondary goals.

■ Mission

Advancing a national community to foster equity in dual and concurrent enrollment through accreditation, advocacy, research, and professional development.

■ Values

Access - all students have the opportunity to participate in courses

Community - connecting professionals and partner organizations

Education - lives changed through learning opportunities

Equity - dedicated and inclusive opportunities for all students

Excellence - program quality central to our work and our community



Goal 1: Professional Development

NACEP will continue to be the national leader in providing meaningful, impactful professional development for those engaged in dual and concurrent enrollment.

NACEP will align, support, and engage the field through professional development by

- Aligning our event content with our mission and the needs of the field.
- Providing robust, regular, and timely digital content for our members and community
- Developing targeted technical assistance services for states and institutions.
- Elevating diverse national voices as leaders for the field through our Leadership Academy.

Goal 2: State and Federal Policy and Advocacy

NACEP will advance policies that support equitable advancement of dual and concurrent enrollment programs.

NACEP will align, support, and engage the field through state and federal policy by

- Continuing our advocacy for the policy needs of our community.
- Supporting the development and translation of research to advance equitable policies and practices in the field.
- Guiding the development of state-level blueprints to assist member's state policy advocacy efforts.
- Creating resources that illuminate the interplay and alignment between local, state, and federal policy in dual and concurrent enrollment.

Goal 3: Standards & Accreditation

NACEP will promote a standards-based approach to assure quality across dual and concurrent enrollment programs.

NACEP will align, support, and engage the field through our quality standards and accreditation by

- Facilitating innovative accreditation processes that are equitable, consistent, transparent, and valuable to programs pursuing accreditation.
- Conducting a comprehensive review of the NACEP quality standards.
- Continuing to evolve the training, supports, and development of resources for accreditation volunteers.
- Developing supports for programs to assist and advance continuous program improvement.

Goal 4: Connection

NACEP will serve as an organization that connects and supports its members.

NACEP will align, support, and engage the field through connection by

- Ensuring that connection and community development are central to all initiatives.
- Supporting opportunities for members to connect in smaller communities with others with shared identities and experiences.
- Increasing diversity of NACEP membership across all constituencies.
- Equipping our community to foster greater equity in dual and concurrent enrollment through communication, collaboration, and sharing.



NACEP'S NATIONAL QUALITY STANDARDS

The first national meeting of the concurrent enrollment professionals who ultimately founded NACEP was convened at the American Association for Higher Education conference at Syracuse University in March 1997. Attendees share a common belief that higher education institutions should follow certain best practices to ensure the quality of college classes taught by high school teachers. At a subsequent meeting in 1999, the 20 founding institutions officially established the NACEP organization.

In 2002, NACEP adopted national standards that include measurable criteria in five categories that are markers of excellent concurrent enrollment programs: curriculum, faculty, students, assessment, and program evaluation. In 2004, the first four concurrent enrollment programs were accredited after a team of peers reviewed each colleges documentation related to the NACEP's Standards.

The Standards were revised in December 2009, and in May 2017, newly revised standards were adopted. A new area of focus was added the standards to include partnerships. As of May 2021, our current standards include 16 elements in 6 categories partnership, curriculum, faculty, students, assessment, and program evaluation. These standards are research demonstrated best practices that help programs build formal structures for collaboration between secondary and postsecondary education, ensure quality and parity in course offerings, and improve student supports, outcomes, and transfer rates for dual and concurrent enrollment programs.



As of August 2021, 119 programs in 24 states are accredited by NACEP. Twenty states require, incentivize, or encourage NACEP accreditation.



NACEP'S LEADERSHIP ACADEMY

Lead, inspire, and impact the field of concurrent and dual enrollment as a member of NACEP's third Leadership Academy cohort. This is an opportunity to support a more equitable leadership pipeline and build connections among emerging leaders in the field.

The NACEP Leadership Academy welcomes professionals from state agencies, administrators and educators from four-year colleges, community, and technical colleges, and K-12 professionals. This experience will help catalyze your natural leadership, communication, and collaboration skills while integrating you as a professional into NACEP's work through volunteerism and a planned and executed real-world, rigorous capstone project.

This year-long experience, anchored in strategic leadership curriculum, will combine virtual meetings and in-person retreats. Academy participants will virtually meet monthly for activities, topical seminars, and peer-to-peer discussions. Participants will meet in-person for a leadership retreat in the Spring, 2022. The Academy will culminate at the 2022 NACEP National Conferences, Minneapolis, Minnesota, November 6-8, 2022.

Leadership Academy participants are partnered with an expert mentor to assist in developing and executing a NACEP-supported capstone project. Capstone projects may include the production of a NACEP issue brief, webinar series, focus group development/analysis, or a NACEP Commission-focused project. Participants have the opportunity to gain national visibility for their project through NACEP and our events, publications, and member outreach.



PARTICIPANT COMMITMENT

- Mandatory attendance at the Leadership Academy Retreat in the Spring of 2022
- Participate in monthly virtual meetings lead by national partners who enhance and support the curriculum
- Established, regular meeting with your individual, expert mentor
- Develop and complete a capstone project that supports NACEP's mission, vision, and goals and drives you towards growth and professional development
- Attend the Spring 2022 Washington Policy Seminar, date TBA (If the seminar is in-person, this will serve as the Spring retreat)
- Mandatory attendance at the 2022 NACEP National Conferences, in Minneapolis, Minnesota, November 6 to 8, 2022
- Optional: Volunteer for any in-person NACEP events, including the 2022 NACEP National Conferences

*Due to the COVID-19 pandemic, NACEP is watching the COVID-19 status and will announce at the appropriate time if any of these convening will be in-person or virtual events.



LEADERSHIP ACADEMY FEES

All candidates accepted to the Leadership Academy are required to pay a \$500, non-refundable participation fee. This fee includes meeting supplies, in-person meeting rooms, and expert presenters.

Participants or their institutions are expected to cover all other costs associated with participating, including registration and travel to require in-person events.

Additional Costs **will** include registration and attendance at the Spring 2022 Leadership Academy Retreat (TBA), the 2022 Washington Policy Seminar (this will serve as the Spring retreat if an in-person event), date TBA and the 2022 NACEP National Conferences, Minneapolis, Minnesota, November 6-8, 2022. In person events will incur travel-related expenses.

*Due to the COVID-19 pandemic, NACEP is watching the COVID-19 status and will announce at the appropriate time if any of these convening events will be in-person or virtual.



LEADERSHIP ACADEMY KICK-OFF & RETREAT

The first meeting of the Leadership Academy will begin **November 15, 2021**, at 12:00 noon eastern, 11:00 am central, 10:00 am mountain, and 9:00 am pacific.

A schedule for monthly meetings and a packet of information will be distributed to all Academy members.

The Leadership Academy in-person Retreat is tentatively scheduled for Spring, 2022. More information is to be announced.



CAPSTONE PROJECT

The capstone project is an essential requirement of the Academy. This project is designed to encompass and explore key areas of interest in the field of concurrent and dual enrollment. With the help and support of an expert mentor, each Academy member is expected to develop real-world projects vital to the NACEP organization.

Capstone project examples include but are not limited to:

- The production of a NACEP Issue Brief
- The development and execution of a webinar series
- The development, execution, and analysis of a focus group
- A project focused on supporting one of the NACEP Commissions
- A project of your own design related to concurrent or dual enrollment

The project's goal is to make a positive contribution to NACEP and the national concurrent and dual enrollment field. Choose a topic and delivery method you are enthusiastic about, and that best aligns with your personal interests and prospective.

While researching potential projects, you may find it beneficial to investigate the parameters and experiences of others. To this end, each Academy member will be assigned an expert mentor to assist with the development of your individual projects. Each Academy member will submit a proposal for their capstone project for approval.

The Leadership Academy will culminate with each member's formal presentation of their capstone project at the 2022 NACEP National Conference in Minneapolis, Minnesota.

By January, we would like you to have a good plan of action to address this challenge and meet with your mentor to discuss how you plan to achieve your goal. We hope that you use this to think strategically across any dimension, such as increasing equity, strengthening relationships with external partners, policies necessary to increasing internal support, researching program outcomes, adopting new approaches to faculty-teacher collaboration, etc.

Craft a SMART (Specific, Measurable, Attainable, Relevant and Timely) goal for your project. Two examples:

- Ways to increase equity in access and participation across sectors
- Conduct a multi-method research study of alumni to learn about credit transfer and applicability to future degrees

Additional questions you should answer as you craft your project plan:

1. What data and information do I need to understand the scope of the challenge and create a plan of action?
2. What support from other individuals do I need to commit to the goals and objectives of my proposed plan of action?
3. What resources (human, financial, technology, time) do I need to accomplish the identified action steps?
4. What formative assessment metrics will I use to gauge implementation?
5. How will I monitor long-term success and share with stakeholders?



ACADEMY MONTHLY MEETINGS

The Leadership Academy will meet on the second Thursday of each month at 12 noon eastern, 11:00 am central, 10:00 am mountain, and 9:00 am pacific.

Please join all Leadership Academy meetings from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/378076165>

You can also dial in using your phone.

United States: +1 (872) 240-3412

Access Code: 378-076-165



**November 15, 2021 Meeting: Welcome to NACEP Leadership Academy!
Getting to know NACEP**

December 9, 2021 Meeting: Leadership IQ

2022 Meeting Dates:

January 13th

June 9th

February 10th

July 14th

March 10th

August 11th

April - TBA

September 8th

May 12th

October 13th

**November 6, 2022 Meeting: 2022 NACEP Annual Conference
Minneapolis, Minnesota
Presenting Capstone Projects**



2022 MEETING TOPICS INCLUDE

- Welcome to Leadership in 2022!
- Tying to the Big Picture and Gaining Advocates
- Federal Policy Levers
- State and Local Policy Controls
- Managing the Workload
- Dealer's Choice. You Choose the Topic

Other Events:

- In-Person Retreat TBA
- Washington Policy Seminar TBA

November 6, 2022 Meeting - 2022 NACEP Annual Conference
Minneapolis, Minnesota

Presenting Capstone Projects
GRADUATION & CELEBRATION!



RECOMMENDED READING:

- Dare to Lead - Brené Brown
- Good to Great - James 'Jim' Collins
- The Long Distance Leader - Kevin Eikenberry and Wayne Turmel
- What Got You Here Won't Get You There - Marshall Goldsmith
- The Advantage - Patrick Lencioni
- The Five Dysfunctions of a Team - Patrick Lencioni
- Growth Mindset - Carol Dweck
- Love Works: Seven Timeless Principles for Effective Leaders - Joel Mandby
- The Art of Intentional Thinking - Peter Hollins

RECOMMENDED eNEWSLETTER SUBSCRIPTIONS:

- [SHEEO.org Newsletter](#)
- [The Chronicle of Higher Education](#)
- [Inside Higher Ed.com](#)
- [Journal of Blacks in Higher Education](#)
- [Hispanic Association of Colleges and Universities](#)
- [KnowledgeWorks.org](#)
- [Jobs For the Future \(JFF.org\)](#)

ASSESSMENTS

- [DareToLead.Brene Brown.com](#) -The Daring Leadership Assessment
- [USC.edu/blog](#) - Leadership Styles Quiz
- [MindTools.com](#) - How Good Are Your Leadership Skills?
- [Your Leadership Legacy.com](#) - Leadership Self-Assessment Text
- [Be the Change Consulting.](#) - The Leadership Compass Self-Assessment pdf



LEADERSHIP ACADEMY CAPSTONE PROJECT FORM

Name: _____

Workplace: _____

Title: _____

E-Mail: _____

Capstone Project Description (please check one):

- The production of a NACEP Issue Brief
- The development and execution of a webinar series
- The development, execution, and analysis of a focus group
- A project focused on supporting one of the NACEP four Commissions
- A project of your own design related to concurrent or dual enrollment

Briefly describe the project you are interested in doing and why.

Please detach this form from the packet and send as an email attachment to

Dianne Lassai Barker at dbarker@nacep.org.

Staff Use only

Project Approved: Yes No Initials of approver

Name of Mentor Assigned: _____ email: _____