



**National Alliance of Concurrent Enrollment Partnerships
Business Meeting
Monday, Oct. 25, 2010
Minneapolis, MN.
Minutes**

Executive Board Members

President: Ted Ungricht (Utah Valley University)
Past President: Vacant
Vice President: Lynn Burbank (University of Minnesota, Duluth)
Treasurer: Kent Scheffel (Lewis & Clark Community College)
Secretary: Sandra Gonzalez (Schenectady County Community College)
Member at Large: Eric Young (Syracuse University)

Committee Chairpersons and Representatives

Accreditation Committee: Jan Erickson (University of Minnesota, Twin Cities)
Communications Committee: Julie Williams (University of Minnesota, Twin Cities)
Governmental Relations Committee: Spencer Childs (Utah Valley University)
Membership Committee: Elena Samson (Finger Lakes Community College)
Research Committee: Gillian Thorne (University of Connecticut)
4-year Private Postsecondary Institutions: Dennis Waller (Northwest Nazarene University)
4-Year Public Postsecondary Institutions: Ginger Ramsden (University of Southern Indiana, Evansville)
2-Year Postsecondary Institutions: Peggy Sadler (Salt Lake Community College)

- 1 President Ted Ungricht called the meeting to order at 4:30 p.m.
- 2 Treasurer Kent Scheffel conducted the roll call of eligible voters, confirming a quorum.
- 3 It was moved to approve the minutes of the last business meeting as read by Sandra Gonzalez.
- 4 The motion was seconded. A friendly amendment to change a reference to public schools to private was accepted. Motion was unanimously approved.
- 5

6 COMMITTEE REPORTS

7 Each committee chairperson presented a brief report on committee activities.

8 CHANGE OF OFFICERS

9 Newly elected President Lynn Burbank thanked members and indicated her enthusiasm for the
10 future of concurrent enrollment and for NACEP. She introduced new committee chairpersons
11 and board member positions:

- Accreditation Committee: Becky Carter (Indiana University)
- Governmental Relations Committee: Jaclyn Dumond (University of Southern Indiana)
- Membership Committee: E.J. Anderson (Rio Salado College)
- Secretary: Ginger Ramsden (University of Southern Indiana)
- Vice President: Sandra Gonzalez (Schenectady County Community College)
- Member at Large: Elena Samson (Finger Lakes Community College)
- 4-Year Public Postsecondary Institutions: Fabiola Juarez-Coca (Boise State University)

12 BYLAWS

13 It was moved and seconded to put the Bylaws on the table for discussion. The motion was
14 approved.

15 It was moved, seconded, and approved to have the Bylaws reviewed for grammatical accuracy
16 after they are accepted.

17 It was moved and seconded to approve the following change in Article III.B: **The Secretary or a
18 designee shall cause a notice of the annual business meeting to be sent to every Alliance
19 member in good standing at least ten days, but not more than fifty days, before the
20 scheduled date of such meeting. Such notice shall state the date, time, place and purpose of
21 the meeting and by whom called.** The motion carried.

22 It was moved and seconded to approve the following change in Article IV.J: **At all meetings of
23 the Board, the President, or in his/her absence, the President-elect, or in his/her absence, a
24 chair chosen by the Board, shall preside.** The motion carried.

25 It was moved and seconded to approve the following change in Article V.A.: **The Executive
26 Committee shall manage the general operations of the Alliance and implement directives
27 from the Board of Directors. Members of the Executive Committee include: the President,
28 President-elect, Secretary, Treasurer, Immediate Past President and Member-at-Large.
29 With the exception of the Treasurer, the Executive Committee members will serve for two
30 (2) years and may not serve more than two consecutive terms in the same position. The
31 President-elect shall move into the President’s position after one (1) two-year term as
32 President-elect. The Treasurer is an appointed position, appointed by the President and**

33 **approved by the Board of Directors. The Treasurer may serve an unlimited number of**
34 **consecutive terms. Committee Chairpersons will serve for one (1) year and may succeed**
35 **themselves.** After discussion on the six-year commitment involved for the President-elect,
36 President and past President positions, a call for the vote was made and seconded. The motion
37 carried.

38 It was moved and seconded to approve the following change in Article V.B: **The Board of**
39 **Directors shall number no less than thirteen (13). Members of the Board of Directors shall**
40 **include: the NACEP Executive Committee (President, President-elect, Secretary,**
41 **Treasurer, Member-at- Large, Immediate-Past President), the five Chairpersons of the**
42 **Standing Committees and one (1) Representative from among the following three**
43 **Institutional categories: Four-year Public Postsecondary Institution, Four-year Private**
44 **Postsecondary Institution, and Two-Year Postsecondary Institution.** The motion carried.

45 It was moved and seconded to approve the following change in Article V.D.2: **The President-**
46 **elect is an elected position and shall: Succeed the President after one (1) two-year term as**
47 **President-elect.** The motion carried.

48 It was moved and seconded to approve the following change in Article V.D.6: **Qualifications:**
49 **To be nominated as an Executive Committee Member or a Director, the individual shall**
50 **represent an Accredited College and University Member Institution that has been an**
51 **Alliance member in good standing for at least one (1) year prior to election to office. To be**
52 **nominated as President-elect, the individual shall have served on the NACEP board. If an**
53 **Executive Committee position is vacant the President shall appoint, with the Board of**
54 **Directors' concurrence, a Committee Chairperson to serve until the Executive Position is**
55 **filled.** Discussion clarified that the previous board experience could be in any position for any
56 length of time. The motion carried.

57 It was moved and seconded to approve the following change in Article X, 2nd paragraph: **Each**
58 **standing Committee shall report to the Executive Committee.** The motion carried.

59 It was moved and seconded to approve the following proposal regarding all articles in the
60 Bylaws: **all references to Vice-President will be changed to President-elect.** The motion
61 carried.

62 It was moved and seconded to approve the following change in Standing Rule 11: **To be**
63 **nominated as President-elect, the individual shall have served on the NACEP Board.** The
64 motion carried.

65 It was moved and seconded to approve a revised schedule of elections in Standing Rule 14. **The**
66 **revised schedule balances the rotation of terms on the Board of Directors by lengthening**
67 **the next term for the Member-at-Large by one year, and adjusts for the change in**
68 **terminology from Vice President to President-elect.** The motion carried and the revised
69 schedule will be included in the Bylaws.

70 It was moved and seconded to adjourn the meeting at 6 p.m. Meeting adjourned.